



2015/2016 Clark County Neighborhood Grants Application

Small Projects up to \$500

Please submit application to: Town and Liaison Services, Neighborhood Grants, 500 S. Grand Central Pkwy, 6th Floor, Las Vegas, NV 89155-1711 or via email KDB@clarkcountynv.gov

Community Name: _____

Project Name: _____

Contact: _____

Phone: _____

Cel No.: _____

Address: _____

Fax: _____

Other: _____

Email: _____

Date of project: _____

Total Amount You Are Requesting: \$ _____

Please answer all questions below: Please feel free to attach any additional information that will help you answer each question.

1. Describe your proposed project. What do you want to do, why and where?

2. How will your project benefit the neighborhood? What do you hope to accomplish?

3. How will you approach new people and include them in your project?

4. How will neighborhood members be involved in implementing the project? How many people will be involved?

Can you execute your project and spend all funds by June 30th, 2016?

Project Budget			
Budget Item	Description	Amount Requested from Clark County	Total
Materials/Supplies			
Labor/Consulting/ Professional Services			
Communication			
Printing/Reproduction			
Rentals/Leases			
Other			
TOTAL			

Additional Documentation Required:

- ✓ Appropriate written permission from individuals, organizations, businesses, and/or local governments that may be affected by project location.
- ✓ Project participation list with signatures (see attached)
- ✓ Any quote/estimates on any professional services that will be paid by Clark County.
- ✓ If performing a project in partnership with another organization, an agreement letter between your organization and your partner organization that describes the role each will play, including contributions in labor and funding.

Deadline Dates:

For Fiscal Year 2015/2016, applications will be accepted through May 1, 2016. Projects must be completed by June 30, 2016.

What you need to know about Public Funding

Projects normally or historically paid by neighborhood or community dues/bills may be rejected. Projects should be in *Unincorporated Clark County*.

If you are successful in gaining public funds from the Neighborhood Grants Program, there are some special considerations about public funding that are helpful to understand the planning of your budget and time line.

Applicants are asked to contact their County liaison to schedule a time to meet to purchase all materials needed for their project.

For example, if you plan to organize a neighborhood street cleaning and request funds to supply garbage bags, gloves, trashcans, and cleaning products, you will

be contacting your county liaison to meet you at appropriate purveyor of the items. The liaison will assist you with payment at the check out line.

List of Preferred Vendors:

- REPUBLIC SERVICES (dumpster rentals)
- STAPES (ink cartridges)
- SMART AND FINAL (food, kitchen supply)
- SMITHS (food)
- KINKOS/FED EX (copying, mailing, etc)
- LOGO APPAREL (T-shirts)
- HD SUPPLY MAINTENANCE (household goods)
- STAR NURSERY (plants, landscaping)
- PARTY TIME RENTAL (party rentals)

You will not be reimbursed if you make purchases directly to vendors!!

How Will Decisions be Made?

A Project Selection Committee will make grant award decisions. Their decisions will be based on the criteria for the Clark County Neighborhood Grants Program and, on a first come, first served basis. All decisions made by the Neighborhood Grants committee will be final. Applicants that are not successful are welcome to reapply and to contact the committee to get feedback on their proposal.

How to submit this Application:

Please submit application, any additional required documents and signed participation list to: Town and Liaison Services, Neighborhood Grants, 500 S. Grand Central Pkwy, 6th Floor, Las Vegas, NV 89155-1711 or via email: KDB@clarkcountynv.gov. Please call 455-7277 to confirm your application was received.

Please ask all participants to provide name, address, and signature. This application will be considered incomplete if this page is not submitted with participant signatures.

First Name	Last Name	Address	Signature
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